

Habits of Top Performing Employees

Length: 1/2 Day

Summary: The purpose of the course is to provide you with an overview of the habits of top performing employees. This overview will enhance your ability to incorporate these self-management skills in the workplace and in your life. With these practices, you will learn how to communicate better with people, make better decisions and increase your time management skills.

COURSE CONTENT

1. PROBLEM SOLVE
2. STRESS-RESISTANCE
3. TIME MANAGEMENT
4. TEAMWORK
5. COMMUNICATION
6. ACHIEVE GOALS