

Introduction to Information Technology for Absolute Beginners

Length: 1 Day

COURSE CONTENT

Chapter 1: Using Technology to Change the World

Chapter 2: Looking at Computers: Understanding the Parts

Chapter 3: Using the Internet: Making the Most of the Web's Resources

Chapter 4: Application Software: Programs That Let You Work and Play

Chapter 5: System Software: The Operating System, Utility Programs, and File Management

Chapter 6: Securing Your System: Protecting Your Digital Data and Device