

## Developing Yourself as a Leader

**Length:** 1 Day

**Summary:** You will identify strategies that will help you develop as an effective leader. You will be able to assess your leadership capabilities and establish your leadership development plan. You will develop critical leadership skills so that you are able to step forward with confidence as a leader in your organization. You will develop practical, necessary skills such as managing your time well, communicating effectively and delegating work to others.

**Course Objectives:** Upon successful completion of this course, students will be able to:

- Learn to position yourself to lead
- Learn to build a winning team
- Learn to lead with confidence

---

### COURSE CONTENT

- 1. ASSESSING YOURSELF AS A LEADER**
  - Assess Your Leadership Characteristics
  - Assess How Others See Your Leadership
  - Assess Your Environment
- 2. ESTABLISHING YOUR LEADERSHIP DEVELOPMENT PLAN**
  - Identify Your Destination
  - Leadership Development Plan
- 3. POSITION YOURSELF TO LEAD**
  - Understand the Changing Role of Supervision
  - Build Your Confidence and Self-Esteem
  - Lead Organizational Change
  - Manage Your Time
  - Communicate Effectively
- 4. BUILD A WINNING TEAM**
  - Delegate to Succeed Through Others
  - Coach to Improve Performance
  - Build a High-Performing Team
- 5. LEAD WITH CONFIDENCE**
  - Manage Conflict
  - Create a Motivating Environment
  - Establish Goals and Action Plans
  - Earn Followers in Your Leadership Role